

In accordance with Section 9 of the Constitution and Rules of the Haemophilia Foundation of New Zealand Inc. notice was given of the 2016 Annual General Meeting, to be held 1st October at the Quality Inn Parnell, Auckland; commencing at 1:15 pm.

1. Welcome

Richard Scott & Catriona Gordon, co-chairs of the AGM, open the meeting.

Karakia:

Waiata: *Te Aroha* - sung through twice all together.

Te Aroha

Te Whakapono

Me te Rangimarie

Tatou Tatou e

2. Attendance and Apologies

Attendance: (Captured on sign in sheet)

Apologies: Mike Mapperson, Elizabeth Berry, Steve Waring, Mark & Tania Uren, Barbara Hodges (Shire),

3. Memorials and Lighting of Memorial Candle

HFNZ notes with sadness the passing of the following members and friends of the Foundation during 2016-17:

- Peter Hook
- Francis Marino
- Glenis Elliott

Memorial candle lit by (tba)

A moment of silence in memory of those with members who had passed away recently or in the past.

4. Consideration of Minutes of 2016 Annual General Meeting held 17th September in Christchurch – the minutes of this meeting will be available

MOTION: *That the minutes of the 2016 Annual General Meeting be adopted.*

Moved:

Seconded:

5. Matters arising from minutes

6. Adoption of HFNZ Reports

i. President's Report

A full copy of the President's report is available in on page two of the 2016/17 HFNZ Annual Report.

MOTION: *That the President's Report for 2016/17 be adopted.*

Moved:

Seconded:

ii. CEO Report

A full copy of the CEO's report is on page five of the 2016/17 Annual Report.

Richard Chambers (Chief Executive) to present his report.

MOTION: *That the CEO's Report for 2016/17 be adopted.*

Moved:

Seconded:

iii. Annual Performance Report (Finance Report)

The annual performance report for the year July 1 2016 – June 31 2017, including the Statement of Accounting Policy and Auditor's Report, is on pages 17 - 26 of the Annual Report.

Hemirau Waretini (Treasurer) to present his report.

MOTION: *That the annual performance report for 2016/17 be adopted.*

Moved:

Seconded:

iv. Allan Coster Educational Endowment Trust (ACEET)

The annual performance report for the year July 1 2016 – June 30 2017 is an insert to the HFNZ Annual Report.

MOTION: That the 2016/2017 report from the ACEET and the annual accounts for the year ended 30 June 2017 be adopted.

Moved:

Seconded:

7. Appointment of Auditors

MOTION: *That National Council appoint NEXIA New Zealand as their auditor for 2017/18.*

Moved:

Seconded:

8. Member Representative Reports

MOTION: *That the member representative reports for 2016/17 as presented on pages 7- 12 be adopted.*

Northern, Midland, Central, Southern, Piritoto, and Youth.

Moved:

Seconded:

9. Election of Officers

The CEO of HFNZ advised that the following nominations have been received and are in order.

President: Deon York

Nominator: Catriona Gordon

Secunder: Stephanie Coulman

Vice President: Catriona Gordon

Nominator: Stephanie Coulman

Seconder: Deon York

Vice President: Karl Archibald

Nominator: Lynley Scott

Seconder: Bo Silva

Treasurer: Hemi Waretini

Nominator: Te Whainoa Te Wiata

Seconder: Erica Burke

The HFNZ Regions and Groups have proposed the following delegates to National Council.

Northern Delegate: Neil Smith

Midland Delegate: Linda Mellsop-Anderson

Central Delegate: Stephanie Coulman

Southern Delegate: Theresa Stevens

Piritoto Delegate: Te Whainoa Te Wiata

Youth Delegate: Courtney Stevens

MOTION: That the nominations from the Regions and Groups are endorsed by the annual meeting.

Moved:

Seconded:

10. Special Resolutions

The following special resolutions are to enable to Foundation to purchase a suitable property in Wellington.

- *RESOLUTION: That up to \$175,000 be borrowed from the Alan Coster Educational Endowment Trust for the purpose of purchasing a property in Wellington*
- *RESOLUTION: That HFNZ apply to borrow up to \$500,000 from one of the trading banks for the purpose of purchasing a property in Wellington*

11.Subscriptions

MOTION: *That the membership fees for 2017-18 remain at \$25 for a single membership and \$35 for a family membership.*

Moved:

Seconded:

12.General Business

No general business has been submitted.

13.Awards

McKay Trophy for MRG Activities

Elizabeth Berry Exercise Cup

14.Recognising departing staff & committee members

During the 2016/17 year, several staff and Council members have stepped down or moved on.

Colleen McKay and Leanne Pearce have been staff members at HFNZ for over 30 years. Colleen grew her role from a cupboard in her home, to running our fantastic camps and workshops, leading Outreach, and acting as 2IC of the head office team. Leanne was the administrator extraordinaire, who kept us all moving around the place, and found us places to put our heads when we got there.

We miss these two wonderful women already, and acknowledge all they have done for HFNZ.

In the National Council, two stalwarts have decided to step aside. Over the years, Richard Scott has given plenty of his time and effort to the Foundation; nationally, as Vice-President, and locally, as Chair of the Northern region. Liam Brodie has acted as Northern Delegate to Council for the last three years. Both of these men have decided that it's time to step down from their roles, and live the quiet life. Their hard work and considered approach will be missed at all levels.

HFNZ appreciate the contributions of Richard, Colleen, Liam, and Leanne, and wish them well for the future.

15. Close

The 2018 Annual meeting will be held in Wellington. Venue to be confirmed.

MOTION: *That the 2017 Annual meeting be closed.*

Moved:

Seconded:

Karakia to close.