

In accordance with Section 9 of the Constitution and Rules of the Haemophilia Foundation of New Zealand Inc. notice was given of the 2016 Annual General Meeting, to be held 17th September at the Antarctic Centre, Christchurch; commencing at 1:00 pm.

1. Welcome

Deon York, President of HFNZ, opened the meeting at 1:00 pm. Catriona Gordon said the karakia, and we sung the waiata Te Aroha.

2. Attendance and Apologies

Attendees:

Neil Smith, Richard Scott, Joy Barrett, Linda Dockrill, Sarah Elliott, Elizabeth Berry, Catriona Gordon, Stephanie Coulman, Chantal Lauzon, Kahurangi Carter, Carl McKay, Gabby Hitchcock, Julia Phillips, Tineke Maoate, Linda Mellsop-Anderson, Susan Inwood, Deon York, Theresa Stevens, Anne Leslie, Pam Gardiner, Ashley Taylor-Fowlie, Courtney Stevens, Andy Sutton, Lyn Steele, Colleen McKay, Hemi Waretini, Karl Archibald, Grant Hook

Apologies:

Mike Mapperson, Rosalie Reiri, Te Whainoa Te Wiata, Rex Temperton, Barb Hodges, Peta Hardley, Aliza Glanville, Tony & Jan Goodwin, Christie Murzello, Stephanie Forde, Rosalie Glynn, Steve Waring, Rob Silva, Anne & Graham Waring, Leanne & Paul Spencer, Sandra Poff, Belinda Burnett, Lee Townsend, Kevin Anderson, Kathy Fawcett, Neville Findlay, James Poff, Robin Thomas

There were no apologies from the floor.

3. Memorials and Lighting of Memorial Candle

Colleen McKay introduced Katrina Miller and her son Timothy to light the memorial candle. She spoke of their son and brother Jeremy, HFNZ's former AIDS Ambassador, who passed away in 1995 as a result of HIV.

Deon noted with sadness the passing of the following members and friends of the Foundation during 2015-16, and reminded us of the sacrifices made by those who have passed:

- Maurice Wymer
- Mervyn Hancock
- Josephine Sutton

- Des Mills
- Hilda Gillan
- Hannah Strickett-Craze

A moment of silence was held in memory of all HFNZ members and friends who have passed.

4. Consideration of Minutes of 2015 Annual General Meeting held 12th September in Hamilton

After a moment to consider the 2015 AGM minutes provided, Deon called for any amendments. There were none.

MOTION: *That the minutes of the 2015 Annual General Meeting be adopted.*

Moved: Courtney Stevens

Seconded: Richard Scott

5. Matters arising from minutes

There were no matters arising

6. Adoption of HFNZ Reports

i. President's Report

A full copy of the President's message is available in on page 3 of the 2015/16 HFNZ Annual Report.

Deon York spoke about what a busy and successful year we have had. He mentioned how lucky we are to be so well supported as a foundation, and as individual members. Deon spoke about the great success of the HFNZ/ACC partnership with regards Harvoni treatment, and referred to how the funding landscape has changed thanks largely to Pharmac's revised funding model. It is getting much harder to attract funding.

Deon thanked staff and regional committee members for their frontline work, and the National Council for their governance.

ii. CEO Report

A full copy of the CEO's report can be found on pages 4 of the 2015/16 Annual Report.

Richard Chambers spoke about what a broadly focussed organisation HFNZ is, we aim to support all those impacted by bleeding disorders. We are all about improving lives. He

mentioned the importance of our sponsors and funders, and thanked all members. Richard said that it was a privilege to see how well HFNZ members live with all the issues associated with their bleeding disorders.

iii. Annual Performance Report (Finance Report)

The annual performance report for the year July 1 2015 – June 31 2016, including the Statement of Accounting Policy and Auditor’s Report, can be found on pages 13-19 of the Annual Report.

Grant Hook said that we had a good surplus for the year. He thanked Richard Chambers and Leanne Pearce for all their work on budgets and finance during the year. He mentioned that the change in accountants has led to some report formatting that we haven’t seen before, but that it all makes sense.

MOTION: That all reports, as presented in the 2015/16 Annual Report, be adopted.

Moved: Hemi Waretini

Seconded: Courtney Stevens

iv. Allan Coster Educational Endowment Trust (ACEET)

The annual performance report for the year July 1 2015 – June 30 2016 was included as an insert to the HFNZ Annual Report.

Elizabeth Berry said that ACEET is ticking along nicely. They had three applicants this past year, all tertiary. ACEET continue to welcome applicants. Elizabeth was a little concerned that not all previous recipients have reported back on their progress. She suggested that ACEET stories be included in Bloodline.

MOTION: That the 2015/2016 report from the ACEET and the annual accounts for the year ended 30 June 2016 be adopted.

Moved: Elizabeth Berry

Seconded: Pam Gardiner

7. Appointment of Auditors

MOTION: *That National Council appoint NEXIA New Zealand as their auditor for 2015/16 & 2016/17*

Moved: Grant Hook

Seconded: Ashley Taylor-Fowlie

8. Member Representative Reports

Regional reports were tabled as presented in the Annual Report

MOTION: *That the member representative reports for Northern, Midland, Central, Southern, Piritoto, and Youth for 2015/16 as tabled be adopted.*

Moved: Deon York

Seconded: Theresa Stevens

9. Election of Officers

Due to there being no other nominations, the following positions on the HFNZ National Council were filled without the need for a formal vote

President: Deon York

Nominator: Stephanie Coulman

Seconder: Catriona Gordon

Vice President: Catriona Gordon

Nominator: Hemi Waretini

Seconder: Deon York

Vice President: Richard Scott

Nominator: Liam Brodie

Seconder: Hemi Waretini

Treasurer: Hemirau Waretini

Nominator: Grant Hook

Seconder: Catriona Gordon

Outgoing National Treasurer and former Vice-President, Grant Hook, was recognised for his service in various official capacities over several years. Grant thanked all HFNZ members and staff, especially those in the Central Region. He encouraged all other members to consider what they can do to help HFNZ.

James Poff, who was not present, was also recognised upon stepping down from his role as Southern Delegate to the National Council. James served in various capacities over the years, including Regional Delegate and National Treasurer.

The Regional Groups notified the election of the following delegates to National Council.

Northern Delegate: Liam Brodie

Midland Delegate: Linda Mellsop-Anderson

Central Delegate: Stephanie Coulman

Southern Delegate: Theresa Stevens

Piritoto Delegate: Te Whainoa Te Wiata

Youth Delegate: Courtney Stevens

MOTION: *That the nominations from the MRGs are endorsed by the annual meeting.*

Moved: Ashley Taylor-Fowlie

Seconded: Karl Archibald

10. Special Resolutions

There were no special resolutions proposed.

At this point Deon mentioned that in coming months we will be looking at rewriting the HFNZ Constitution to make it more accessible to all. The focus of the revision will be on making the document clear and future focused, and the use of plain language.

11. Subscriptions

As per the constitution, membership fees were set for 2016/17.

MOTION: *That the membership fees for 2016-17 remain at \$25 for a single membership and \$35 for a family membership.*

Moved: Deon York

Seconded: Pam Gardiner

12. General Business

No general business was submitted.

13. Guest Speaker

Sarah Elliott

Sarah spoke about her Masters research into men aging with haemophilia and what it might mean going into the future. She presented a range of interesting information obtained by working closely with older men in the HFNZ membership group. Sarah had many findings and recommendations that will be valuable to HFNZ as we look at how to fulfil the needs of aging population.

Sarah's presentation was very interesting and though provoking, and was appreciated by the members present.

14. Awards

The following awards and certificates were presented:

- The McKay Trophy for MRG Activities to the Southern Region, for their very successful Play Night
- The Elizabeth Berry Exercise Cup to Riley Barnes, for his ongoing commitment to his own physical wellbeing, and for the inspiration he provides to others
- The Sir John Staveley Award for Health Professionals to Julia Phillips, for her long-term work with HFNZ, and her passion for improving the lives of those with bleeding disorders
- The HFNZ Volunteer of the Year Award to Lyn Steele, for over 30 years of volunteer work in support of HFNZ and its members

15. Recognising departing staff

Two long-serving staff members were presented with HFNZ Certificates of Appreciation to recognise their length of service:

- Colleen McKay, for 20 years in various capacities including Outreach Manager, Outreach Worker, and Education Manager
- Chantal Lauzon, for 10 years as the National Information Coordinator

Chantal Lauzon and Linda Dockrill, the outgoing Southern Outreach Worker, were also presented with gifts to recognise their service as they move on to new roles in other organisations.

HFNZ appreciate all their hard work, and wish them all well for the future.

16. Close

The 2017 Annual meeting will be held in Wellington (attached to the Adult weekend). Venue to be confirmed.

Karakia to close from Catriona Gordon

Waiata to close, He Honore.